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ATTACHMENT 2

ADMINISTRATIVE STAFF, OL

<u>Date Received in OL</u>	<u>Date of Paper or Action</u>	<u>Date Dispatched from OL</u>	<u>Subject and Resume</u>
7 May	9 May	9 May	MANPOWER ALLOCATION CHANGE REPORT FOR BUDGET HEARINGS. Memorandum to the SPA-DD/S states that increases in the OL personnel ceiling received during the period 1 January 1962 to date have constituted permanent adjustments to meet the demand for increased support for the Headquarters building and motor pool services for the departmental area. Generally, ceiling increases have not been sufficient to meet the needs of OL components whose workloads have increased (Tab A).
8 May			PRELIMINARY ESTIMATE FOR FISCAL YEAR 1965 AND LONG RANGE PROJECTIONS THROUGH FISCAL YEAR 1968. Budget Division memorandum states that 9 May has been set aside for the review of budget submissions preparatory to making recommendations to the DDCI on Agency budget projections through 1968 and on policy concerning FY 1965 program levels. The memorandum requests that DD/S offices be prepared to discuss program objectives proposed for the next several fiscal years and also alternative program plans and financial requirements (Tab B).
10 May	13 May	14 May	PROPOSED [REDACTED], LOGISTICS COMMUNICATIONS NET. Memorandum transmits revised proposed [REDACTED], subject as above, stating that the OL disagrees with the Chief, OPSER, draft notice because: the Signal Center was established to provide more expeditious service to field activities; the requirement to use the

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